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East Side Union High School District

RFP-32-16-17 for DSA Project Inspection Services

March 7, 2017

East Side Union High School District is requesting a proposal from the District's approved Division of State Architect (DSA) Project Inspection/Inspector of Record (IOR) to provide as needed, comprehensive, professional DSA project inspection/IOR services. DSA is requiring a Class 3 Inspector for this Project. The Inspector who is selected for this project must be approved by DSA prior to the start of construction.

General Project Information:

- Project Name: **SC Upgrade Quads / SC Site Infrastructure Improvements**
- Project Number: **Z-055-601 / Z-055-604**
- DSA Application # **01-116195**, File # **43-H10**
- Project Address:
 - **Silver Creek High School**
3434 Silver Creek Road, San Jose, CA 95121
- Estimated Construction Value: **\$1,580,000.00**
- Delivery Method:
 - **Design Bid Build – Single Prime Contractor**
- Respondent should review construction documents for complete scope of work. Generally, the Project consists of the following:
 - **Upgrading several of the outdoor quad areas at Silver Creek High School. These upgrades include, but are not limited to: removing the existing landscape and hardscape, installation of new recycled irrigation and storm drainage, electrical for new light pole fixtures, new landscape and hardscape complete with planters, seat walls, site stairs and ramps, concrete, asphalt, boulders, site furnishings and an integrated water retention feature. The entry at the faculty parking lot will include a new ADA ramp and pipe gate as well as a fenced in patio space adjacent to the Food Service Building.**
 - **Repair and/or replace existing underground storm drain system as shown in the attached as-built record drawings. This portion of the Project includes: underground utility locating, selective demolition, trenching, removal and replacement of existing storm drain system within the areas of Work shown. This includes backfill, compaction, and new landscape / hardscape to match existing adjacent where previously removed.**
 - **Silver Creek High School will remain an active campus for the duration of this project including the summer months. Much of the new construction will be put in place in locations directly adjacent to instructional spaces or in areas where access and flow-through must be maintained during construction. As a result, the Contractor will be required to provide and/or maintain access and ADA paths of travel during construction. Temporary way finding signage will be required and potential phasing of congested areas may be required.**
- Drawings and Specifications for the project are available on the project documents web site:
 - <http://www.esusd.org/Community/Purchasing/Capital-Purchasing/Current-RFQ-RFP-BIDS/>
- Project Team Members:
 - Architect: Artik Art & Architecture
 - Construction Manager: Gilbane Building Company
 - Contractor: TBD
 - Special Testing & Inspections: TBD
 - Geotechnical Inspections: TBD

Schedule:

- Schedule: Construction is expected to begin the last week of **March 2017**. The construction duration is **115** calendar days.

IOR Services Required and Professional Inspection Services Agreement

- **Proposals**

Please submit a services and fee proposal based on the drawings, specifications, Testing & Inspection Sheet, front end requirements and project schedule. Proposals should include, at a minimum, the following:

- Indicate the team member(s) proposed for this Project
 - Provide a list of similar projects your team members have completed
 - Provide a fee proposal that delineates the following:
 - Base fee. Total base fee based on duration.
 - Hourly rate
 - Weekend and holiday rate if applicable
 - Other expenses - identify (if none, please state none)
 - If construction exceeds the preliminary anticipated schedule, specify if/how IOR will approach additional service consideration.
 - The District will not pay:
 - Mileage charges
 - Per diem charges
 - Provide clarifications, exceptions and exclusions as needed
- Costs of preparation of proposals will be borne by the proposer.
 - Proposals are due before **2:00 PM on March 22nd, 2017** and must be submitted via email to:
CapPurchasing@esuhsd.org
Capital Purchasing Department, East Side Union High School District, 830 N. Capital Ave,
San Jose, CA. (408) 347-5079
 - Please specify on email subject line: “RFP-32-16-17, SC Upgrade Quads / SC Site Infrastructure Improvements, IOR Services”

Selection Process and Criteria:

- Selection will be based on District review of respondents' proposed services and fee, qualifications and experience, past project successes as it pertains to providing IOR services.
- This request does not constitute an offer of employment or to contract for services.
- The District reserves the option to reject any or all proposals, wholly or in part, received by reason of this request.
- All proposals shall remain firm for forty-five (45) days following the closing date for receipt of proposals.
- The District reserves the right to award the contract to the Inspector who presents the proposal which in the judgment of the District, best accomplishes the desired results.
- The District reserves the right to reject all proposals without cause.

Requests for Information:

- Direct questions pertaining to this Project to Landon Stoddard, Gilbane Building Company at (650) 280-3637 or LStoddard@GilbaneCo.com and copy CapPurchasing@esuhsd.org.

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